

MAUNSEL (FOURTH CO OWNERSHIP) HOUSING SOCIETY LTD

Minutes of the meeting of the Management Committee Held on Wednesday 13th November 2019 at Bay 20, Community Centre, 71 St Marks Road, W10 6JG at 6.30pm.

Present: Judith Blakeman (JB), Basia Kapp (BK), Hillary Arnold (HA), Cerys Matthews (CM), Sarah Collinson (SC), Kirsten Tormod Pedersen (KTP), Kirsty Malcolm (KM), Philippa Collie-Cousins (PCC), Denise Heywood (DH), Janice Gabriel (JG)

Guests: Olivia Cox- Minute Taker, Marie Travers (MT), Russell Mulchansingh (RM), Anna Gardiner (AG).

		ACTION
1	Apologies: Ana Caludi (AC), Ben Gladstone (BG), Jennifer Jeffrey (JJ),	
2	External Lighting & CCTV	MT, RM
3	Archive Storage Files	MT, AG & KM
4	Reg	
5	Thinking ahead – AGM Date	MT
6	Sales	
7	Keys	MT

AOB

- (i) **External Lighting & CCTV:** This was presented as a follow-on from the security discussion regarding CCTV. It has been noted that there has been activity at the rear near the houses. An idea was raised to install external PAR-controlled lighting as a security measure to dissuade people from lurking, as well as to assist with parking on a dark evening. A update was presented by Russell to the committee with some ideas of where the lighting could go. This is a much lower cost solution than the CCTV. It would require a dual power source and can go tree to tree with a wide flood at each base. HA raised the issue of cats setting-off the sensor, but there are settings to manipulate the sensitivity. Russell has sent the revised quote for the CCTV to MT. At the last meeting it was suggested that two more cameras were added. The positioning of these two cameras was discussed. One is to go over parking at the pull-in. AG's car has been broken into

twice on Lancaster Road in last year. HA advised the Committee that securing CCTV cameras to trees is very difficult and there is the issue of leaves and the tree surgeons. Another option is to put the camera on a post on a property – possibly on CM's property, at the church end. The cameras need to be high enough so that they can not be tampered with. HA raised whether this should be going to AGM. MT to compile an email to the whole square with all details, including areas highlighted where cameras are proposed to go, as waiting until the AGM would mean waiting until Feb. The Committee is getting a full tech break-down from the company responsible – this will also be made available to the entire Square. The other thing that needs to be considered is cables and power to the cameras. Any high cables would require planning permission. There is also the option to use wifi. Main decision is whether to have an extra camera, at an additional cost.

JG raised whether the Bartle Road entrance could have a 'green up'. HA reported that it cost St Andrews over £100,000 when they did their parking. JG suggested even some signs saying Wesley Square, or 'You Are On CCTV'. Russell suggested if there are real cameras in the Square, there could be fake ones on the Bartle Road entrance. MT put to a vote two extra cameras and signage at Bartle Road. Agreed. Russell to research a wireless camera. MT to draft an email with a plan.

- (ii) **Archive Storage Files** – JM kindly retrieved some archive boxes from Joanna's flat and has asked if anyone would like to volunteer to go through some and hand shred anything necessary. MT is happy to assist where she can. AG & KM also volunteered their help.
- (iii) **Reg** – It was discussed that it is Reg's birthday coming up. It was decided that something would be done for his 90th birthday. HA noted that the two gardeners do keep a good eye on him. HA wondered whether it was worth Reg starting to train somebody else up to take over when he is no longer able to do the bins.
- (iv) **AGM** – MT asked if anyone had a preference – it's usually the second or third week of February. CM suggested checking half term (18th-24th). AGM to be the week of the 10th. It was decided that the AGM would be prospectively the 12th February 2020. MT to find out whether the upstairs room at Bay 20 is free.
- (v) **Sales** – Recent sale of no 9 achieved a clawback of £6000 and the property has now completed.
- (vi) **Building** – CM raised that she is hoping to put a couple of windows on the end of her house. She will present plans as soon as she has them. There is no need for planning permission.

- (vii) **Keys** – A message was passed on from Chris Bushell saying he has retrieved all the keys that Joanna was holding for everybody. Anyone who had keys with Joanna should instruct Chris what they want done with their keys. MT to email the Committee.